



Educational committee Teleconference Meeting minutes

Friday Sept 29^h 2017 11:00

Teleconference call in number is 519 421 4211 ext 5811

Type of Meeting: Meeting Facilitator: Kim **Minutes:** Dori Taylor

In attendance Joanne Dow, Yasmine Chagla, Kim Staikos, Cheryl Tung, Dori Taylor, Eleanor Paget, Francine Paquette

Absent Jean Clark, Sonal Shah

1. Review of minutes –any changes.- No changes
2. Discussion regarding current registrants next steps strategies.

Currently 19 registrants. Notice of meeting was sent out to all LTCH in South West Ontario and will be sent to Hospitals in the West tomorrow. The flyer has also been shared to the SWIC group and through various distribution lists.

3. Update on vendors -cheque requisition-vendor logos- See update on IPAC-SWO Education Day Meeting Responsibilities, Sept 15, 2017 document.
4. Update on speakers, and oral presentations- See update on IPAC-SWO Education Day Meeting Responsibilities, Sept 15, 2017 document.

-Members of the organizing committee are to come with questions for the panel discussion in the afternoon.

-Sonal to provide a cheque for mileage to be given to the speaker from CSA the day of the meeting

5. Gift card donation updates- See update on IPAC-SWO Education Day Meeting Responsibilities, Sept 15, 2017 document.

6. Discussion on posters- Displaying during IPAC SWO education day.
 - Cheryl to check with Westhaven to see if they would have a structure that would work to hang the posters on.
 - Cheryl requested everyone to bring tape to assist with displaying the posters

7. Discussion for topics for November education session

Inviting speakers who have participated in humanitarian efforts or were involved with IPAC in different countries, provinces, territories. Ideas for speakers include

Joanne McConnell who went to Saudi Arabia- Francine to contact

Abdul Chagla who has been all over the world- Yasmine to contact

Cassandra Brubacher (MLHU) TB outbreak in Nunavut- Joanne to contact

Pat Simone who went to India to five polio vaccines- Cheryl to contact

Barry Primak decommissioned an ebola treatment centre in Guinea- Eleanor to contact. If Barry can't do it perhaps Madeline Ashcroft from PHO could be invited

Allison McGeer was suggested as she can speak about her experience with MERS CoV but would be better to be on the agenda for the April education day. Joanne to contact.

8. Review education committees responsibilities for September 15th

Next meeting: September 22, 2017 @ 11:00am. Kim to send meeting request.